



## **AS9100 Supplier Terms & Conditions**

As a supplier to CPI, it is understood when accepting our purchase orders, your organization agrees to meet the following AS9100 requirements in addition to CPI General Terms and Conditions of Purchase.

**EXTERNAL PROVIDER ENSURES, WITH THE ACCEPTANCE OF THIS PURCHASE ORDER, THAT PERSONS ARE AWARE OF THEIR CONTRIBUTION TO PRODUCT OR SERVICE CONFORMITY INCLUDING THEIR CONTRIBUTION TO PRODUCT SAFETY AND THE IMPORTANCE OF ETHICAL BEHAVIOR.**

The seller warrants that in the performance of this PO, seller shall comply with all applicable statutes, rules, regulations, and orders of the Government and any of the state or political subdivision thereof, and agrees to indemnify CPI against any loss, damage, cost, or liability by seller's violation of this warranty.

Communication to CPI should be made to a CPI buyer. If communication is handled in a non-written/electronic format, for example telcon, it should be provided in a written/electronic format as requested.

CPI reserves the right of final approval of Product and services; methods, processes, and equipment; the release of final product and or services. All special processes required by this Purchase Order must be performed by qualified personnel.

Key, critical, and special characteristics are to be identified and controlled as noted on the Purchase Order or specification.

### **RIGHT OF ACCESS**

Right of access by CPI, our customer, and regulatory authorities to the applicable areas of all facilities, at any level of the supply chain, involved in the order and to all applicable records to include verification and validation on site, as defined on the Purchase Order and arranged with the supplier.

### **QUALITY MANAGEMENT SYSTEM**

External Provider, including their sub-tier providers, must have implemented a Quality Management System (QMS). CPI reserves the right to review and approve the Quality Management System. Standard QMS Requirements Include:

Vendors providing calibration services must provide evidence of calibration traceable to NIST. Certificates must also identify AS RECEIVED and AS LEFT conditions in whatever terminology deemed appropriate. Notification must be made if items are determined damaged or unable to calibrate as soon as possible for potential impact review.

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Customer Directed sources must operate in accordance with approved specifications and standards, as dictated and controlled by the customer in question.

The Supplier shall maintain the proper identification and revision status of specifications, drawings, process requirements, inspection/verification instructions and all other relevant technical data.

#### **TEST SPECIMEN**

CPI reserves the right to approve or specify any designs, tests, inspection plans, verifications, use of statistical techniques for product acceptance, and any applicable critical items including key characteristics. CPI reserves the right to designate requirements for test specimens for design approval, inspection/verification, investigation, or auditing (where applicable).

Any statistical techniques used for inspection sampling must be pre-approved, such as sample inspection plans.

#### **NON-CONFORMING MATERIAL**

Supplier shall notify CPI of non-conforming product within 24 hours of discovery of such non-conformity, regardless of whether it be prior, during, or after receipt of the product. CPI does not grant disposition authority for non-conforming product. No known non-conforming product shall be shipped to us without our written authorization.

External Provider shall obtain CPI's approval for non-conforming product disposition.

#### **CHANGES**

External Provider shall notify CPI of changes in product and/or process, changes of suppliers, and changes of manufacturing facility locations.

#### **SUBCONTRACTORS**

CPI does not allow its suppliers to subcontract any product or process to a sub-tier supplier without prior written consent from CPI. If a subcontractor is required, notification must be provided to CPI in writing, stating the service to be provided and subcontractor(s) to be used.

#### **FLOW DOWN**

Flow down to the supply chain the applicable requirements including all Purchase Order requirements and key characteristics to the supplier's vendors of any approved outsourced products or services is required.

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### **CORRECTIVE ACTIONS**

Corrective Actions flowed to the Supplier shall be completed and returned in a timely manner. Supplier is required to flow down corrective action requirements to sub-tier providers when it is determined the sub-tier provider is responsible for the non-conformity.

### **INCOMING INSPECTION**

CPI performs an incoming inspection to ensure the purchased product meets purchasing requirements. These requirements may include:

- Verification of the certificate of conformity, or other certifications.
- Products are inspected to ensure they meet requirements (dimensions, etc.) and the results are recorded when appropriate.
- All special processes (plating, heat treat etc.) where the compliance cannot be verified by CPI, inspection will require Certificate of Conformity or applicable certification documents.

### **RECORD RETENTION**

External Provider shall retain all Records including disposition requirements associated with the Purchase Order as required by contract for a minimum period of 3 years and the records to be deliverable to the CPI Buyer when requested.

### **FOREIGN OBJECT DEBRIS/DAMAGE (FOD) PREVENTION**

Seller shall maintain a FOD prevention Program. FOD program shall include the review of manufacturing process to identify and eliminate FOD entrapment areas through which foreign objects can migrate. Seller shall ensure work is accomplished in a manner to prevent FOD in deliverable items. Seller shall maintain work areas in a manner sufficient to preclude the risk of FOD incidents. Seller shall investigate each FOD incident and ensure elimination of its root cause.

### **PREVENTION OF COUNTERFEIT PARTS**

External provider shall plan, implement, and control their process for the prevention of counterfeit or suspect counterfeit parts from use or inclusion into the product in accordance with AS9100/AS9110/AS9120 clause 8.1.4 (Prevention of Counterfeit Parts)

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